

**South West Wiltshire Area Board  
Community Areas Transport Group (CATG)**

**Monday 10 March 2014  
2.00pm, Dinton Village Hall, SP3 5EB**

**Minutes**

1. Apologies and Introductions

In attendance:

- Cllr Tony Deane (Chair) (AD)
- Cllr Jose Green (JG)
- Cllr Bridget Wayman (BW)
- Cllr George Jeans (GJ)
  
- David Thomas, Senior Engineer (TG)
- Stephen Harris, Community Area Manager (SH)
- Julie Wharton, Senior Highways Engineer (JW)
- David Button, Highways Engineer (DB)
- Tim Woolford, Highways Area Manager (TW)
- Lee Haine, Highways Community Coordinator (LH)
- Spencer Drinkwater, Principle Transport Planner (SD)
  
- Clare Churchill, Quidhampton/Fovant Parish Clerk (CC)
- Sandra Harry, Tisbury/Donhead St Andrew Parish Clerk (SHa)
- Tony Phillips, Fovant resident (AP)
- Clive Upton, Dinton resident (CU)
- Richard Mitchell, Tollard Royal Parish Councillor (RMi)
- Phil Matthews, Mayor of Wilton Town Council (PM)
- Martin Holland, Broad Chalke (MH)
- Michael Scott, Broad Chalke (MS)
- Robin Garran, Alvediston Parish Chair (RG)
- Pete Jung, Community Beat Manager Wilton NPT (PJ)
- Richard Salter, Community Beat Manager Mere NPT (RS)
- Michael Pont, South Newton & Stoford Parish Councillor (MP)
- James Green, South Newton & Stoford Parish Councillor (JGr)
- Roger Little, West Tisbury Parish Councillor (RL)
- James Thompson, Bishopstone Parish Councillor (JT)
- Jenny MacDougall, Chilmark Parish Clerk (JM)
- Sheila Sheppard, Barford St Martin Parish Councillor (SS)
- Nicky Jones, Fovant Parish Councillor (NJ)
- Charles Smith, Dinton Parish Councillor (CS)
- Mike Lennard, Chilmark Parish Councillor (ML)
- Roger Weaver, Bowerchalke Parish Councillor (RW)

Apologies received from; Cllr Peter Edge (Wiltshire Councillor), Roy Sims (Mere Parish Councillor), Bev Ford (Tisbury Community Safety Partnership), Mike Ash (Bishopstone Clerk).

Mr and Mrs Nunn attended at the start of the meeting in relation to the Fovant Triangle scheme. Concern raised that option 2 (chosen by Parish Council) will result in more vehicles hitting property and putting lives at risk (bedroom directly above where impact would be). Last incident took place in Sept 2012.

2. Minutes from meeting on 20 January 2014

Minutes agreed with no amendments.

3. Budget update

Update to be circulated with minutes.

4. CATG schemes / issues sheet

See schemes / issues sheet for updates.

5. Highways and transport matters:

- Minor traffic signing improvements process

New process now in place; **ACTION – SH to provide details of new process and requests already being processed to all Parish Clerks.**

- 20mph zone / limit requests

Discussion held on relative merits of suggested 20mph speed limit assessment criteria in terms of prioritising requests received from the following parishes (10 in total); Bowerchalke, Chilmark, Bishopstone, Tisbury, Donhead St Andrew, Fovant, Quidhampton, East Knoyle, Broad Chalke, Hindon.

Agreed that a small working group will be formed initially to look at data produced by Highways team and report back to next CATG. Group will be led by AD and will also include MS, RW and RL.

6. Maintenance update including:

- Flooding
- Balfour Beatty Living Places
- Pot holes

TW shared details of new programme for major re-surfacing; details to be provided with minutes. TW introduced LH as new community co-ordinator (replaces Rebekah M'Zadeh).

Maintenance team have had two very busy months due to weather/flooding. BBLP have had local restructure and local communication has improved. CLARENCE team continuing to catch up on pot holes, extra resources brought in to ensure brought up to safe standard. Emergency funding used for small patching jobs.

TW confirmed that Cycle Wiltshire race route road surface will be brought up to scratch before 4 May 2014.

RL raised concern about communication for road closures around Tisbury.

**ACTION – TW to check that grass cutting schedules have been sent out to all parishes.**

BW raised question about decisions on maintenance being delegated to Area Boards/CATGs; TW advised that DB has submitted list to central team at this stage.

MP raised concern re. C283 in Stoford. **ACTION – DB to get road re-inspected.**

7. Any other business

RL raised question around clearing gullies after hedge cutting. DB advised that landowners are responsible if they have cut the hedge. **ACTION – SH to remind PCs that landowners are responsible.**

AD gave update on developments with proposals to dual the A303 and advised that he will invite Parvis Khansari (Associate Director, Highways & Transport) to address the Area Board meeting in June 2014.

8. Next meeting – Monday 12 May 2014, Dinton Village Hall, 2pm